



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- ☐ Paul Boevers (PB), Transportation & Parking Services
- ☒ Deanna Britton (DB), College of Liberal Arts & Sciences
- ☒ Erica Hunsberger (EH), Environmental Health & Safety
- ☐ Michael Jantzen (MJ), Office of Information Technology
- ☒ Alyssa Koida (AK), Global Engagement & Innovation
- ☒ Joe Potter (JP), Facilities & Property Management
- ☒ Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
- ☐ Jeffrey Smith (JS), Diversity & Multicultural Student Services
- ☐ Deanna Wiley (DW), PSU Foundation

Employer Represented:

- ☒ Nellie Bass (NB), Center for Student Health & Counseling
- ☒ Todd Bauch (TB), Campus Recreation
- ☒ Erin Burns (EB), ASPSU Student Government
- ☐ Maddie Franke (MF), University Housing & Residence Life
- ☒ Josh Hendricks (JH), Campus Public Safety Office
- ☒ Marcos Ordaz (MO), School of Business
- ☒ Jeffrey Rook (JR), Environmental Health & Safety
- ☐ Melissa Scholl (MS), Human Resources
- ☒ Mercedes Youngston (MY), Conferences & Events

Alternate:

Ad Hoc:

- ☒ Angel Antonucci (AA), Environmental Health & Safety
- ☐ Tiara Halsey (TH), Emergency Management
- ☒ Nikki Ludd (NL), Environmental Health & Safety

Meeting Call to Order

Date: 3/12/2025

Time: 1:00 pm

Quorum Met: Y

Approval of Meeting Minutes from Previous Meeting (Vote)

[x] indicates members vote

- | | |
|---|-------------------------------------|
| Minutes approved as is | <input checked="" type="checkbox"/> |
| Minutes approved with minor corrections | <input type="checkbox"/> |
| Minutes not approved – corrections required | <input type="checkbox"/> |
| Minutes not approved – quorum not met | <input type="checkbox"/> |



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

-

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

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Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 2/14/25 – West Heating Plant, Facilities staff slipped on snow that had been compacted into their boot and injured knee.
- 2/25/25 – HG CDC, Teacher was in the classroom assisting children create clay creation. A child was holding a needle tool and dropped their hands, sending the needle tool into the teacher's right knee. They pulled it out.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 2/6/25 – Landscape Yard, Student opened one of the compressed-air containers that had 10% bleach solution in, and tiny drops of bleach solution flew out. Around 2-3 drops got in right eye.
- 2/14/25 – USB, Carpenter was leaning over the back of gator loading a bag of ice melt. Large wood panel that was leaning on the cage behind the gator fell and a 2x4 that was screwed to the panel made contact with the most prominent upper thoracic vertebrae while in that position.
- 2/17/25 – SHAC, Nurse Nurse was putting gallon bottles of water under the autoclave and moving other supplies so everything would fit and felt a sharp pain in right knee.
- 2/25/25 – SHAC, Nurse got papercut on finger

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected:

Quarter of inspection: Summer

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- An inspection of NASCC was conducted on 3/10/2025. Some findings were:
 - Shelving requiring seismic bracing
 - Repair of damaged shelving
 - Blocked fire extinguisher, exit door issues
 - Incorrectly stored and labeled chemicals
 - ADA button on women's restroom not working properly. This has been submitted to the Work Control Center
 - Secure door not locking properly when closed - this has been submitted to the lockshop
- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- EB - Do AEDs have pediatric pads or only adult pads?
 - JR - Some have both adult and pediatric pads, but he is unsure which have these and will try to find this info.
 - Consider adding this information to the overall AED list.
 - Speech and Hearing would also benefit from pediatric pads given their pediatric clients.
 - Pediatric pads are specifically requested for the upcoming replacement.
 - JR - UPDATE: All AEDs across campus will be replaced soon.
 - [Interactive Campus Map with AED labels](#)
 - [Written narrative AED location list](#)

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- MO –

- Heavy graffiti was left on the KMC gender neutral restroom again and signage is considering being added to warn against graffiti. MO submitted a work order yesterday.
 - MY - The same graffiti has also been appearing throughout SMSU. Reports have been submitted to CPSO.
 - Signage is unlikely to be effective in this scenario, so it's advised to just keep an eye on the incidents and submit work orders as needed.
 - JH – Most graffiti does not need to be reported to CPSO, but anything containing hateful or offensive messages should be reported. One-off graffiti is less of a concern than repeated incidents. Sarah Johnston can be contacted at FPM for concerns.
- Red dot stickers have been appearing in doorways, and does not know the purpose or origin.
 - JR will follow up with the lockshop to see if they have been marked for any reason. Neither JP nor JH know of any projects.
- TB – Recent incidents of theft at Campus Rec, with people pretending to be janitorial employees to steal belongings. 2 reports have been made so far.
- AK –
 - Are light timers allowed? The office is frequently dark and discouraging to visitors.
 - NL – Will check on guidelines for this. Contact Facilities to install dimmer, motion detectors on overhead lights as a long term measure, with timers being temporary.
 - There are 2 doors opening to the hallway, both with keyed access and auto-closers. Can these be left open for visitors?
 - JH – These doors should be kept closed at all times. They would require a doorstop to keep open, and propping these open would violate fire safety and ADA codes.
 - NL – These doors cannot be kept open, especially if someone is not available to watch the door at all times. It's suggested to add welcoming signage and aforementioned lighting improvements.
 - Has a fridge arriving soon for the communal space – does the fridge need to be plugged into a specific type of outlet?

- Fridges, particularly large ones, should have a dedicated outlet with GFCI protection. If you put in a work order, FPM electricians can come out and assess outlets for best placement, as well as install GFCI outlets as needed.
- JP – Some areas that frequently have posters/stickers/graffiti/etc. are not under the purview of PSU maintenance, so these cannot be removed by the university, ex. materials on electrical boxes. However, offensive graffiti may be removed regardless of location.
- NL –
 - Extinguishers in elevator rooms, as well as throughout all buildings, are being tagged and replaced as needed. Code-required signage to direct occupants towards extinguishers is being installed, particularly in areas where these locations are less clear.
 - NL announces her presence when entering spaces for safety purposes, but hasn't often been receiving responses, acknowledgement, or identity verification by staff. Given that there are theft incidents with people acting as security or maintenance to get into spaces, it's important to remind employees, especially student workers, to be vigilant about entrants.
- JR –
 - The Art and Design project is ongoing, with exterior work occurring that may interrupt the east and west sides of the building and nearby parts of the Park Blocks.
 - SMSU's 1st, 4th, and 12th floors will have ventilation system improvements and asbestos abatement occurring over the summer and lasting roughly 6 months. The building will remain occupied, with air monitoring during the project.
 - SRTC will also have asbestos abatement occurring soon from a relighting project.
 - Cramer Hall's 2nd floor will receive new ceiling and floor tile, which includes asbestos abatement and air monitoring. The 2nd floor will be offline during this project.
 - Stott field will be replaced from June 2nd until mid-July, with the field being unavailable and traffic interruptions to nearby areas.
 - Graduation events will be occurring May 30th - June 15th. Expect heavy pedestrian and vehicle traffic, particularly around Peter Stott Center.
 - Some grates and brickwork will be replaced throughout the Park Blocks.
 - Shattuck Hall on Park Block side will be going through exterior improvements and waterproofing.
 - March is Ladder Safety Month! Ensure appropriate employees have completed the ladder safety training.

- [EHS' page for ladder safety](#)
- Safety Break will be happening May 14th, 9-11 AM in the CPSO training room. Please watch out for announcements and attend if possible. Invitations will be going out soon.
 - Note that this is the same day as the May CSC meeting.
- TB – What is up with the string lights in/on the trees on 6th Ave near the parking structures?
 - This is an installation from Parks and Rec.

New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

- JR - Reach out to Sarah Johnston regarding red dots in doorways

Meeting Adjourned

Time: 2:00 pm

Next Meeting

April 9th, 2025

Location: Zoom